



Minutes of ExCom Meeting held on 7th August 2018 at Reading RFC

Present: GP, SB, JR, DL, PL, NC

1. Apologies

GK

2. Minutes of the Last Meeting, Actions & Matters Arising

O/S Action: Development Squad – JR/DL working on paper, to be circulated to ExCom for review & discussion JR/DL

Clothing (70th Anniversary) – order received - to be distributed at August Society meeting

RFU First Aid course – JR to place order for 3x (FoC/'complimentary') First Aid kits due after RFU Emergency First Aid course (to be made available for To3 and Tournament/Festival appointments) JR

3. Chairman's Report

CB AGM

- Reserves of £58k, with 2017/18 PFR fully committed, as per plan
- Disciplinary Committee
 - DL now Disc.Cttee Secretary (taking over from Julian Earl, who is now CB Chair)
 - DL to follow up on o/s RC issues: Thatcham player & Maids2 player (incorrect sanction)

Meeting with Steve Harland (RFU National Panel MO Manager)

Meeting (GP & DL) re: SWG development opportunities

2018/19 Priorities

Applied for £7,500 from RFRU, in 'PFR-lite' process, but given increased applications and lack of incremental funding from RFU, will not get full budget – JR estimate of c.£2,500
Given this, agreement on revised T&D prioritisation/funding as follows:

- £1,000 - Promotion/recruitment of YMOs (detailed plan already prepared)
- £1,000 - Promotion/recruitment of female referees - JR to provide detailed plan
- £1,350 - MO videoing (10x £135/match)
- £2,350 – any 'further' RFRU funding (beyond the £2.5k expected) to support remaining items listed in PFR-lite submission, including
- CMODs to be funded from 'BAU' spend
- General PR/marketing
- Q re: possible investment in kit for A.Dent's MO/MOD apps?

Wider discussion of 2018/19 priorities deferred to Sept FullCom meeting, by which time £quantum of RFRU funding allocation should be confirmed

4. Treasurer

Draft 2017/18 Accounts reviewed – GK/PL to present to members at September Society meeting (as per AGM commitment)

ACTION

JR/DL

JR

DL

JR

FullCom

GK/PL

Agreed position re: clubs 'historic' debts (c.£1,000)

- PL to discuss options with club(s)
- Above arrangement contingent on maintaining on-time settlement of all 'current' debts

GK to confirm bank receipt of other o/s balances

PL

GK

Need to conduct stock-take on other 'assets' held:

- AG to confirm current kit held in stock
- RF to confirm current 'register' of MOD comms kits held

Questions re: insurance requirement to cover potential loss/damage to be considered once £values ascertained.

GK/AG

DL/RF

ExCom

5. Secretary

Incorporation

NC/PL progressing remaining post-incorporation actions (changes to bank a/c, Companies House/HMRC returns process, etc)

NC/PL

6. Appointments

Testing compliance

Yo-Yo

Sunday 5th August deadline for Sept'18 appointments

- o/s L6 + L7 refs: C.Davis, R.Denver, D.White

Question raised re: need to revised Yo-Yo levels and potentially 'mandate' for L8?

Agreed actions:

- maintain watching brief for adverse comments re: fitness in MOD reports at L8
- check current/expected levels by grade in neighbouring RefSocs
- review at Christmas for application prior to 2019/20 season

Grading

SB

ExCom

Online test completion (Laws & Headcase)

Deadline for completion: 31/08/18 – BMac maintaining register

BMac

Appointments & Exchanges

September appointments – email re: availability to go out shortly

Exchanges – RF has all exchanges 'in position' (despite challenge presented by dearth of L6 fixtures, due to 50% Berks fulfilment commitment made to Berks clubs), with other RefSocs

SB

Reading Uni – per BUCS regs, entitled to L5 refs; but per S.Harland, not raised to L5 – DL to double-check with RFU

DL

OBB U16s/Colts

Coverage to be maintained as in 2017/18 season: Colts to be covered, with U16s on a 'best endeavours' basis

7. Referee Development

Federation

2018/19 squad confirmed:

- 4x L6 (JR, Berks; James Dowds, Bucks; Darren du Bryun, Oxon; Neil Sweeney, Hants)
- 2x L7 (D.White, Berks; Jack Tompkins, Hants)

Next Fed Cttee meeting: Wed. 24th Oct (@ RRFC) - GP planning to attend

NC/DL to ensure Fed-T&D is (more) engaged with nominated referees throughout the season

GP

NC,DL

News of Oxon RefSoc's decision to raise L6 Yo-Yo requirement to 16.2 (prev. 14.8)	
- GP to engage with Mark Trumper (new Chair, Oxon RefSoc)	GP
Training Plan	
- Referee Developers	
CMOD to meet new RFU requirement scheduled for 09/09 by DM	DM
o DL to speak with DM (as unaware)	DL
- Training topics for 2018/19 season	
DL meeting with DM on 08/08 to discuss plans	DL,DM
GP to present 2017/18 awards & o/s 50 game bags at August meeting	GP
RFU Objective: 4x CMODS to be incorporated into annual training plans	
(NB - need to be registered on GMS to 'book' on to CMODs)	
New RD forms	
NC to feedback to M.Patz (RFU) on shortcomings of "user-unfriendly" (non-saveable) format of pdf template	NC
DL to communicate expectations, re: completion of new forms, to all RDs	DL
<u>8. AOB</u>	
Nothing raised	
NC to send out minutes, publish summary minutes on website and agree agenda for next meeting	NC
There being no other business, the meeting closed at 21:42	
The next Committee meeting is scheduled for the Full Committee on Tuesday 4 th September - NC to circulate Agenda in advance.	NC

