



Summary Minutes of ExCom Meeting held on 6th November 2018 at Reading RFC

Present: GP, GK, JR, RF, DL, NC

1. Apologies

PL, SB

2. Minutes of the Last Meeting, Actions & Matters Arising

N/a

3. Chairman's Report

RFU Insurance

Still awaiting confirmation of meeting date/location with RFU insurer's solicitor.
DL to attend meeting and feedback to ExCom.

Match fees

Agreed actions:

- i. Watching brief on current/future match fees landscape
- ii. GK investigation as to whether WTR can cope with variable fee rates for invoicing
- iii. Modelling by GK of likely financial impact of varying fees/rates on BSRFUR funds

4. Treasurer

70th Anniversary kit – 2nd order being processed by RFU

Due to Gilbert's cessation of manufacture of the Blitz soft-shell top, and lack of remaining stock, 5x 3XL tops being provided to higher spec (with RFU covering additional cost)

Insurance – JR to investigate quotes for supplementary Directors & Officers insurance

RF comms – Society Re-Appointments mobile handset needs replacing (minimal battery life)
– RF to source reasonably priced replacement

Bank a/c's – GK to confirm to bank requirement for change of accounts (reflecting incorporated status) with continuation of existing facilities, if possible

Q1 invoicing run - WTR invoicing glitch (doubling up on admin fees) identified prior to despatch of invoices – GK to work with SB/WTR to resolve within next 2 weeks

5. Referee Development

RFU DCMO (7th Oct) - 15 BSRFUR attendees, generally positive feedback

Berks YMO Academy launch (25th Oct)

42 YMO attendees (of which 12 expressed initial interest in refereeing), with good spread across Berks clubs

JR awaiting list of attendees, with associated clubs identified from N.McCombe

An individual who attended launch has been identified for further discussion/support - JR to follow up, and potential Society mentor identified; Appointments to review fixture options.

ACTION

DL

GP, DL
GK
GK

JR

RF

GK

GK, SB

JR

JR

RF/SB

DL to follow-up with another candidate
 Thanks noted to Dan White for attending YMO Launch event (and Aubrey Collins who had volunteered to help)

DL

CMODs

DM awaiting GMS link to course from Clive Cashell (RFU)
 20th Nov – Ruck’ CMOD to be delivered at training meeting (NB – 19.30 start required)

Video footage – VIMEO platform established for future sharing of footage

JR

Development Squad – DL/JR to ‘refresh’ document circulated last month, in light of additional input received from Bristol/Glos Federation

DL,JR

6. 2018/19 Committee Priorities

RFU funding provision for 2018/19 confirmed as £4,200 (2x £2,100 payments)
 Funding requirements noted:

- YMO academy £1,000
- CMODs £1,800
- Video analysis £1,500
- Female MOs £ 500
- Fitness training £1,000
- Forums £ 200
- TOTAL £6,000 – therefore £1,800 to be provided from Society funds

To3 provision – aspiration to pilot in new year (4 games in Jan/Feb)
 Provides insight/learning opp for lower level refs, plus practical experience for AR pathway candidates

- RF to plan out, based on known fixtures
- Volunteers required – call to go out nearer the time

RF

Informal MOD opportunities – c’fwd to next meeting for discussion

Appointment process/policy for L7/8/9 games – c’fwd to next meeting for discussion

CRefCs – JR to get list of current contacts from N.McCombe and provide GP with plan of action, so GP can draft update for next CB meeting

ExCom
 ExCom
 JR
 GP

7. AOB

Website – NC to speak with KW and Dave Elliott re: initial conversation on website refresh and potential improvements

Federation – GP/NC/DL gave update on recent Federation Committee meeting and subsequent actions

NC to send out minutes, publish summary minutes on website and agree agenda for next meeting

NC

There being no other business, the meeting closed at 22:08

The next Committee meeting is scheduled for the ExCom on Tuesday 4th December - NC to circulate Agenda in advance.

NC