



Summary Minutes of FullCom Meeting held on 8th January 2019 at Reading RFC

Present: GP, CP, PL, DL, RF, BMac, SB, DM, JR, GK, NC

1. Apologies

N/A

2. Minutes of last meeting and actions arising

YMO programme - details of YMO contacts now received by JR from Nicola McCombe

CMODs - DM to confirm revised CMOD fee charging mechanism (£150 flat fee, but £15 for each late registration) to members, so they understand the importance of registering on GMS before each CMOD (else BSRFUR will incur prohibitive fees)

Match fees/expenses – GK to complete modelling of income/costs

Re-appointments mobile - RF to progress replacement of 'Reappointments mobile' handset

Informal MOD opportunities – DL/JR to action drafting of 'guidance document'

3. Chairman's Report

RFU Insurer

Awaiting follow-up from RFU insurer's solicitor
DL to provide support, as appropriate

Discipline (cf. summary circulated by CP in advance of meeting)

No clear patterns or significant trends noted. CP to keep GP appraised of ongoing activity

Priorities for 2nd half of 2018/19 season

- Recruitment (was deemed 'Red' in RAG status review at start of season)
 - YMOs – now Green*
 - Female MOs – now Amber*
 - Male MOs – now Amber
- Club referees – details only recently received from Berks RFU of club contacts, so work to be done here*
- CRefCs – as above*
- Referee Proposition – need to highlight/encourage To3 opportunities, or MOD shadowing, in 2nd half of season (esp. since no more school fixtures for lower levels)
GP to remind/encourage members at next Society meeting
- Volunteer pool – positive indications (eg. Dave Elliott on website; help with YMOs, possible CRefC candidates)

*see Referee Development section for further details

4. Treasurer

Expenses for attending meetings – only ~4% of costs (7-8 members charging)

ACTION

DM

GK

RF

DL, JR

DL

CP

GP

<p>Q1 invoicing run – process now in place to deal with WTR invoicing issues; GK to confirm o/s balances</p>	GK
<p>Bank a/c's – changes being actioned by Barclays; NC to be set up as alternate signatory; GK to provide necessary paperwork for processing</p>	GK
<p>D&O insurance – based on quotes received from RFU's broker, would be far too expensive to consider (£000's); JR/GP to discuss and suggest to Dave MacAteer (CB RFU Council rep) that RFU should reconsider terms of cover provided.</p>	JR/GP
<p><u>7. Referee Development</u></p>	
<p>Training plan for remainder of 2018/19 season</p> <ul style="list-style-type: none"> - January – 'Scrum-lite' (DM/CH to leverage Panel material) - February – Lineout CMOD - March - Russ Bolton (brief widened, given impending departure from MRFC) - April – Review of season/feedback received - May – n/a (AGM) 	
<p>JR to speak to DL re: future option of Stephen Jones as guest speaker</p>	JR, DL
<p>YMO programme</p> <p>Ongoing mgmt of candidates & contact info to be addressed in forthcoming meeting with RFU contacts arranged by JR/DM</p>	
<p>Female MO Development</p> <p>Lots being done by Clare Daniels.</p> <p>One potential recruit identified and will be attending net Society meeting – DM managing 4x 'Inner Warrior' sessions planned at Berkshire clubs this season – Rhys Davies to provide JR & DM with details so they can attend</p>	
<p>Male MOs – unlikely to have any further L2 courses until May; any candidates to be directed to planned courses at Farnham Royal (Bucks), where practical</p>	
<p>Pre-season fitness training</p> <p>PL to agree programme with Ben (incumbent trainer)</p>	
<p>Mid-season grading review</p> <p>Took place on 18/12/18; 4x promotions & 4x demotions (including removal of RF & DL from 'active' list). DL to explain 'rarity' of midseason changes to members at next Society meeting</p> <p>Key issue: lack of Ref Coaches (only GP & RN regularly coaching, with MM in addition – need to encourage more participation from experienced members)</p> <p>MOD training event (cohesion day) – DL to confirm details</p>	
<p>Video footage protocol</p> <p>SB to draft document, for review by ExCom, with JR to communicate to members at next Society meeting</p>	
<p><u>8. Secretary</u></p>	
<p>Website</p> <p>Given his volunteering and enthusiasm, which has led to the website infrastructure being updated for multiple historically missed-releases of software, FullCom unanimously confirmed its willingness for Dave Elliott to take the mgmt of the BSRFUR website back 'in-house', whilst documenting steps required to transition & maintain – NC to confirm to DE</p>	
<p>NC</p>	

2019 Law Books

RFU no longer providing Law Books FoC – now expecting use of World Rugby Laws app by smart phone (available on iOS and Android) to be primary access-point. Any hard-copy Law Books required, will be provided at a cost of £1.50/book, with order quantities required by 25/01

Agreed that c.20 will be ordered, though members will be encouraged to use online app. NC to advise membership at Society meeting on 15/01 and send note via WTR to notify all those not in attendance.

NC

7. AOB

Yo-Yo levels

It was proposed, and agreed, that the Yo-Yo levels be updated (subject to confirmation from SB/DL/JR of Federation and neighbouring RefSoc targets, for benchmarking/consistency purposes) to the following, for the 2019/20 season:

- L6 – maintained at 15.5
- L7 – moved from 14.8 to 15.1
- L8 – moved from 14.1 to 14.5

SB,DL,JR

It was further proposed, and agreed, that for the 2019/20 season, the L8 Yo-Yo would change from an 'advisory' level to become mandatory, with the associated consequences for grading.

BBO leagues

RF advised that league structures are being revised (with introduction of more 'local' pools), to try to reduce the number of lost fixtures.

Rugby Tonight

Following on from a topic raised on the BSRFUR FB page, GK will investigate the details/requirements for Berks RefSoc members to attend the filming of an episode of BT Sports' "Rugby Tonight" programme

GK

NC to send out minutes, publish summary minutes on website and agree agenda for next meeting

NC

There being no other business, the meeting closed at 21:48

The next Committee meeting is scheduled for the ExCom on Tuesday 5th February - NC to circulate Agenda in advance.

NC