



Summary Minutes of FullCom Meeting held on 9th April 2019 at Reading RFC

Present: PL, SB, RF, DL, GK, DM, CP, NC

1. Apologies

JR, BMac, RR

2. Minutes of last meeting and actions arising

O/S Action - Informal MOD opportunities (DL)

DL reminded of o/s action to draft 'guidance document' – to be completed & circulated asap

ACTION

DL

O/S Action – Rugby Tonight (GK)

Takes place at BT Sport studios, near Stratford, need to be there 6pm-ish (1hr before broadcast), then goes on until 10pm-ish - GK to investigate/publicise for early next season

GK

Development Squad document

DL has garnered more info from Glos.RefSoc (to which Chris White's academy feeds) and is updating his previously circulated document.

DL

DL also noted need/opportunity to work with local universities

2019 Law Books

Still awaiting delivery from RFU – NC chasing

NC

3. Chairman (SB)

Grant Phillips

NC related the email he & PL had received from GP, (as well as the note GP sent to the CB Exec), confirming his decision re: not being able to be considered for nomination to any role for the 2019/20 season, due to clearly understood personal priorities.

FullCom reiterated their full support to GP

RFU Insurer

No progress to date: no follow-up from RFU insurer's solicitor.

DL maintaining watching brief

DL

Club(s) on Sundays – JR has spoken with Club Chairman, who is looking to improve the way refs are welcomed/assisted on Sundays (compared to the great treatment in place on Saturdays).

Complaint received via RFU Disciplinary

Panel (NC, GK, AT) selected by ExCom to investigate complaint received from a Ladies team, via RFU Disciplinary team, is progressing enquiries and will submit recommendations to ExCom as soon as possible.

Panel

Agreement of FullCom that 'niggles' voiced within the women's game (which are similar to comments from the men's game several seasons ago) need to be dealt with pro-actively:

- Must ensure ladies RefCoachForum takes place early next season – PL to plan

PL

- Consider updated training/guidance for members on the challenges inherent in reffing women's games and need for consideration of language, behaviours, etc – DM to look at options for early next season and agree with ExCom

DM,
ExCom

4. Treasurer (GK)

Billing & debtors

All 2018 invoices now paid, with 1 exception (£25 owed)
£2k of Jan/Feb billing to collect (though only now due)
Next invoice run: end of April

GK

Bank account

GK to recirculate link with forms for ExCom to complete for changing bank mandates

- ExCom to complete & send (with appropriate proof of ID) to GK

GK & PL to coordinate visit to Barclays to discuss Account (ie. whether needs to be changed)

GK
ExCom
GK, PL

Income/cost analysis

Unanimous agreement across FullCom re: findings & proposed changes (on cost-neutral basis)

- PL & GK to progress

PL, GK

5. Development

Female MO event (16/04)

DM to chase up with Calum Harris to confirm plan (cc'ing JR on email)

DM

YMO programme

Planned 13/04 event at Rams RFC cancelled, due to lack of numbers (Easter hols); however 4 good prospects identified

In addition, a further YMO candidate has now completed his L2 and is being mentored by a named official (& referee) at his home club – DM liaising with both

DM

April training topic

DL to fwd DM details of key trend issues noted in MOD reports, asap

DL

6. Secretary

Federation AGM and nominations

- NC & DL re-nominated to continue in current roles (Secretary & FADO, respectively)
- FullCom expressed support for NC/DL decisions in any AGM decisions required
 - o NC/DL to confer in advance of Fed AGM (02/05)

NC, DL

BSRFUR AGM prep

- All FullCom members to submit their AGM reports (max.length: 1 page) to their respective ExCom lead by COB 07/05
- All ExCom to draft their reports by May ExCom meeting (14/05)
- ExCom to decide upon Chairman's Award recipient, as per GP's request (ie. not a current Committee member) – decision deadline: May ExCom meeting (14/05)
- DL to action provision of tankard for Ref of the Year, following agreement at end-of-season Grading Cttee meeting (07/05)
- PL to return RotY shield to DL for engraving with name of next recipient, in order for it to be presented at AGM

FullCom

ExCom
ExCom

DL

PL, DL

NC to include comment re: volunteers & nomination deadline to members in Training meeting reminder note, as well as reminding in April RefSoc Training meeting itself

NC

7. AOB

Summer social event

What, if any, summer event would the membership like?

Options suggested include:

- Ascot (as in previous seasons)
- Reading Megabash
- Any others?

NC to ask members for options/opinions at April RefSoc meeting (in GK's absence)

NC

MOD event

DL planning 'MOD training event' on Sun 5th May, at Reading RFC (with a Bucks To3 covering Berks Ladies vs Glos Ladies in the Gill Burns County Cup competition)

DL

Windsor invite

Invite for a RefSoc representative to attend a pre-match VPs dinner at Windsor RFC on Sat 13/04 – SB/RF to manage, depending on availability and re-appointments

SB/RF

Pre-season training

Confirmed start on first Thursday in June (6th)

Ben (Trainer) confirmed as DBS/insurance compliant, enabling YMOs participation – DM to extend invite to them to attend (along with family members, if they wish)

DM

Fitness testing

SB confirmed that RFU are considering changes to their (higher level) testing, from 'Yo-Yo' to 'Bronco' (1,200m pyramid run, over 20m/40m/60m shuttles, within a timed limit) – noting confirmed, as yet, and does not impact BSRFUR testing criteria.

NC to send out minutes, publish summary minutes on website and agree agenda for next meeting.

NC

There being no other business, the meeting closed at 21:51

The next Committee meeting is scheduled for the ExCom on Tuesday 14th May - NC to circulate Agenda in advance, highlighting pre-agreed change of date to *second* Tuesday of month.

NC