



## Minutes of FullCom Meeting held on 1<sup>st</sup> October 2019 at RRFC

**Present:** JR, SB, PL, NC

### 1. Apologies

GK, DL

### 2. Minutes of last meeting and actions arising

#### **O/S Action (Dec'18) - Informal MOD opportunities (DL)**

'Guidance document' – still O/S – NC to follow up with DL

**ACTION**

NC, DL

#### **O/S Action (May'19) – Rugby Tonight (GK)**

GK following up with potential volunteer coordinator

GK

#### **O/S Action (Sept'19) – Safeguarding (NC)**

NC to review/clean-up Society's GMS data, in conjunction with JR's Safeguarding work

**Additional action agreed:** Society 'GMS Administrator' role required

NC  
ExCom

#### **O/S Action (Sept'19) – MOD comms audit (DL)**

DL to circulate soft copy of MOD comms audit detail

DL

#### **RFRU funding process feedback**

GK/PL to confirm once 1<sup>st</sup> tranche of funds received, NC to then provide RFRU with feedback on process

GK, NC

### 3. County Rep (PL)

#### **Ladies RefCoachForum**

C.20 attendees confirmed – responses awaited from Newbury & Crowthorne

- PL to chase-up (using additional contact details provided by JR)

ExCom attendees: NC, PL, JR, SB(?)

Additional Society referee attendees: final list TBC

PL

#### **CB Women & Girls Forum (16/09)**

- JR, PL & NC attended CB meeting and made attendees aware of the upcoming Ref-Coach-Forum, and solicited feedback on clubs' view of RefSoc

### 4. Appointments

#### **Testing compliance**

**Online tests** - 4 members still o/s (of which 3 'inactive'); SB to speak with remaining 'active' member

SB

**Yo-Yo** – Action: DL, as Grading Chair, to write to all 'downgraded' referees confirming revised grading

DL

#### **Compliance/Membership role**

SB advised of Billy MacLean's decision to stand down, citing increased workload.

SB

**Fitness testing format**

2020/21 pre-season requirement (Yo-Yo vs Bronco) to be discussed & agreed in Dec/Jan

ExCom

**Gwyn Francis feedback** – completion of online (WTR-hosted) form needs to be a standing reminder at monthly Society meeting

ExCom

**Club feedback on refs**

Pete Greenham app turned off (PG – new job)

– preferred medium for feedback to be discussed with clubs at Ladies RefCoachForum

PL,NC

**School drop-outs**

SB noted clear reduction in requests for refs (due to funding restrictions?), including Henley College 2<sup>nd</sup> XV (PL subsequently confirmed restriction of HBC's rugby programme, explaining lack of requests)

**5. Referee Development**

**Society Training Officer role**

JR to confirm new STO, subsequent to Dave Marsh's withdrawal.

JR

Consideration to be given to providing Skype link for training meetings, for 'remote' members  
JR to look into logistics (in conjunction with new STO)

JR, STO

**6. Chair**

**Social Media**

Dave Elliott to take over Twitter Account and sync feed with (new) Instagram account – SB to pass over log-in details – and FB. (NC has already provided DE with copy of Society's Social Media Protocol.)

SB

**Missing AXIWI comms**

Net x3 units 'missing', due to AXIWI's approved supplier, Rhys Beetham (GroupComms/AP Interactive), having gone AWOL. Decision taken to not replace the x3 'lost/stolen' units, on basis that remaining x6 units can still provide 2x 'Team of 3' kits and can be consolidated to provide a 'Team of 4' kit, if (rarely) required.

JR to get 3x units from Andy Green (currently holding 6x units), so that East/West distribution in county is maintained.

JR

**7. 2019/20 season funding priorities/decisions**

**MOD comms** – approval given for JR to order 4x pairs of Sennheiser comms (£4,514 inc. VAT)

JR

**Projector** – JR/new STO to arrange for quotes, for ExCom review

JR, STO

**PCs** – consideration to be given to procurement of 2x new Society laptops (for GK & SB)

ExCom

**Kit** – new kit order to be placed before Xmas

NC to advise AG (Kit Mgr) of kit provision plan, and membership once details confirmed

NC

**8. AOB**

**Note of future absence:** PAL in Japan for RWC2019 from 10/10 to 05/11 inclusive

PL

**Reading Uni Saturday side** – PL to flag potential issue of BBO regs (player registration) with Dave McAteer

**Hungerford v Littlemore** – BBO League Cttee have decreed match must be replayed (SB confirmed Chris Parker has been appointed as ref)

NC to send out minutes, publish summary minutes on website and agree agenda for next meeting. NC

There being no other business, the meeting closed at 21:55

The next (ExCom) meeting is scheduled for Tuesday 5<sup>th</sup> November - NC to circulate Agenda in advance, point members to previous minutes on website, etc. NC