



Summary Minutes of ExCom Meeting held on 3rd March 2020 at RRFC

Present: PL, JR, GK, DL, NC

ACTION

1. Apologies

SB (dial-in for (#6) Development agenda item onwards)

2. Minutes of last meeting and actions arising

O/S Action (May'19) – Rugby Tonight (GK)

GK seeking volunteer coordinator from membership

GK

O/S Action (Nov'19) - Bank Account (GK,PL)

PL/GK to meet and agree ownership of actions, including:

- Mgmt of RN's access (international tickets)
- Adding NC to mandate

GK,PL

O/S Action (Dec'19) - JR to follow-up with Ben Clayton (pre-season fitness trainer) on mid-season fitness/nutrition advice

JR

O/S Action (Dec'19) - CRefC session on YMO Development

AS offered to run a 60min CPD session for all CRefCs on YMO development, log-books, etc in early March'20 – JR has confirmed that Reece Riley will now coordinate this session – JR to confirm with RR RR also to follow up re: training support for RD

JR,RR
RR

O/S Action (Jan'20) - Recording/broadcast of Society Training meeting

JR's son to record session (drawback of Skype – only live stream available, not recording); at RR's suggestion, DE to check on cost/feasibility of using 'MS Teams'

JR
DE

O/S Action (Jan'20) - Re-appointments mobile

GK to purchase new SIM for RF's Society-supplied mobile and transfer number

GK

O/S Action (Feb'20) – Enhanced grading summary

DL to circulate updated grading summary

DL

3. Discipline

Two incidents of disciplinary action were discussed, relating to two different age-grade teams within the same club

Agreed actions:

1. PL to raise need for update on Discipline to be a standing item at CB Exec meetings
2. PL to seek confirmation of who on CB Exec 'owns' Discipline
3. PL to speak to Wayne Foncette to get details of CB-DP sanctions updated on CB website
4. Agreement that, within RefSoc, ANY incidents involving age-grade games (U18 and below, whether player/coach/spectator/other) must be communicated to JR, for Safeguarding purposes

PL
PL
PL
CP,JR

4. County Rep

CB Exec meeting update

- Clubs meeting on 18/03 – at which RFU presentation from Game Review Board, with input sought from clubs and RefSoc. PL to attend, but will speak to SB re: attendance from Appointments team (JR also may attend)

PL, SB

Rams training attendance for (L6/7/Dev'mt Squad refs)

- Planned for Tues 10/03, but no confirmation received from Seb Reynolds as yet (possibly due to prioritisation of points deduction issue at Rams) – may need to reschedule – PL to follow up

PL

5. Treasurer

Financial update

- Balances/invoice runs in line with expectations
- PL/GK to meet & review details in coming weeks

PL/GK

RFRU funding (mid-season submission response due 15/03)

- JR to email PL/GK with details of 2019/20 funding request and spend categories
- PL/GK to provide JR with breakdown of STD spend necessary to complete return

JR

PL/GK

Gilbert kit order

- GK needs to check/update details of subs paid (since only paid-up/life members to receive kit)
- Agreement on order approval process pre/post set up of online 'shop':
Pre-set up:
 - Kit Manager (Andy Green) to collate details of all BSRFUR orders & review with Treasurer (GK) before submitting to Gilbert
 - Treasurer to process payment (Gilbert will not process/supply order until payment received)

GK

Post-set up:

- i. ExCom & Kit Mgr to agree range of products available for members to buy via online shop (Gilbert BSRFUR-specific page accessed via Society website)
- ii. Members to purchase items direct, paying for orders and reclaiming the value of any 'subsidy' or Society-supplied kit via expenses process.
- iii. Any Society 'bulk orders' to be managed by Kit Mgr & Treasurer and processed as in pre-set up scenario (ie. paid by Treasurer direct from Society bank account)

Current stock-holding

- Kit no longer being issued as 'standard' (eg. old Nike/Adidas shirts) to be offered to members (esp. those observed wearing non-Society shirts on Society appointments)
- Any residual kit no longer of use to be donated to charity (eg. via Mike Mulroy)
GK to discuss practicalities with AG

GK,AG

6. Referee Development

March training meeting

- RD to deliver pre-meeting YMO session
 - NMCC to contact YMOs with details
- JR & RD to deliver 'Tackle to Ruck' CMOD

RD

NMCC

JR,RD

Play It Safe courses

- JR to signpost members to courses being run at local clubs (RefSoc specific course to be provided if required) JR
- Society to reimburse members for course enrolment fee (£20) via expenses GK

Recruitment role

- Key role, still vacant – need to identify potential candidates from membership ALL
- NC to check whether BSRFUR JD exists; JR to check online for similar NC,JR
- NC to highlight vacancy to members (again) at training meeting NC

Pre-season fitness testing

SB flagged PGMOT/Panel/Group move to ‘Bronco’ test, over Yo-Yo, and proposed that Bronco test be provided for all prospective Fed/SWG referees, but that Yo-Yo be retained for Society referees (who can also complete Bronco if they wish) – this principle was agreed unanimously.

Levels for 2020/21 pre-season Yo-Yo testing by grade were discussed.

Current mandated levels:

- L6 15.5
- L7 14.8
- L8 14.3

(2019/20 Federation candidate requirement: 17.2)

A discussion was had re: merits/drawbacks of retaining or increasing the (above) levels for the 2020/21 season

Actions agreed:

- SB to document his principles and proposals re: pre-season fitness testing, for review & comment, with others feeding back their own suggestions/opinions SB,All
- PL/JR to speak with Ben Clayton (pre-season trainer) to get his informed opinion and suggestions on how to improve/maintain fitness of referees both in and beyond pre-season training PL,JR

7. AOB

Development Squad update

SB confirmed that Simon Long, Aggie Halley & JP Fearnley comprise the initial cohort

SB has set up a DS WhatsApp group, and is sharing game clips from the RFU Elite hub, for comments/feedback, which is already leading to interesting/useful discussions

MOD cohesion event

DL is planning to hold a Society MOD cohesion event at Rams on Sunday 15/03 (Berks U20 v Devon U20), which he will also open to Fed MODs once details have been finalised

- DL to send note to all Society MODs to assess/confirm availability DL

WTR

- **Gwyn Francis Award feedback** ALL
- Still limited responses from referees – need to remind at every opportunity
- **Club feedback on refs** SB
- SB to follow-up with WTR on likely timescale for availability of online feedback forms, for team captains/managers to complete on their referees post-game (as is currently in use by London Society)

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NC to send out minutes, publish summary minutes on website and agree agenda for next meeting.
There being no other business, the meeting closed at 22:02

NC

The next Committee meeting is scheduled for Tuesday 7th April - NC to circulate Agenda in advance,
point members to previous minutes on website, etc.

NC