



## Summary Minutes of ExCom Meeting held on 2<sup>nd</sup> November 2021 Via ZOOM

**Present:** PL, JR, SB, DL, NC

**ACTION**

### **1. Apologies**

KP

### **2. October FullCom meeting actions (all)**

#### **'Missing'/inactive members**

- A listing of members was reviewed – PL to circulate post-meeting
- NC to follow-up with Giles K

PL  
NC

#### **Timing/frequency of Appointments process**

- SB to re-word monthly availability request note to highlight 'dynamic' nature of process and encourage members to add/amend their availability (whenever), which will feed into the (currently week-to-week) re-appointments process, as we look to fill refereeing 'gaps'

SB

#### **Training meetings**

- NC to follow up with CD re: content & formats used, with subsequent investigation into alternative facilities (for split sessions/break-out groups, etc)

NC

#### **Referee training/recruitment**

- "Take Up the Whistle" courses planned at Maidenhead RFC (Tues 23 & 30/11) and Tadley RFC (likely Tues 7 & 14/12, but TBC) – JR coordinating, Dave Larham (RFU CDO) to assist/deliver practical sessions
  - CB to send note to club Chairs re:
    - i. Need for nominated CRefCs
    - ii. Need for CRefC to be a 'committee' role
    - iii. Understanding of who is currently acting as a 'club ref' in each club
- Chairs to send details to PL, to consolidate & review

JR

PL

#### **Recognition of JR workload**

- Training – NC to liaise with CD
- TUtW planning – NC to assist, where possible

NC  
NC

### **3. Federation update (DL, NC)**

#### **2022/23 season – league restructure**

- Subsequent to RFRU survey of RefSocs/Feds, that responsibility for L5 appointments (with RFU decision to remove 'Group' structures), overwhelming majority (>80%) favoured Federations taking over responsibility for L5 appointments
- Fed Cttee meeting on Mon 13<sup>th</sup> Dec – need to discuss/agree BSRFUR position in advance of that date
- NC to schedule session in w/c 15/11 or 22/11 (see below)

ExCom

NC

#### **3a. 2022/23 season Southern Federation/L5 planning session**

Recognition that taking on responsibility for all L5 appointments (when previously Southern Federation has only managed c.20 Dev't Squad appointments per season) would be:

1. A significant increase in S/Fed Appointments workload

<p>2. A significant change in purpose of S/Fed (from one <u>solely</u> focusing on MO development pathway)</p> <p>Re: 1. SB has indicated he would be willing to take on the L5 Appointments role, if asked - ideally suited, given his deep knowledge of the Appointments processes &amp; systems employed (ie. WTR), experience &amp; understanding of the requirements of refereeing at L5 and above, and his extensive network of contacts in neighbouring Federations (to facilitate L5 exchanges between Feds, for independent observation of MOs and to cover potential MO shortages)</p> <p>Question raised re: potential need for backfill/additional in-county 'BAU' Appointments support for SB, if additional L5 S/Fed workload taken on – SB believes things should be manageable but will shout if reality proves different.</p>	<p>SB</p>
<p>Other issues to be addressed:</p> <ol style="list-style-type: none"> <li>1. Appointment fee 'income' from L5 clubs             <ol style="list-style-type: none"> <li>(i) What is the current L5 charging structure? (JR to ask Maidenhead, DL to ask SWG)</li> <li>(ii) What is the current L6+ charging structure across Southern Fed RefSocs?</li> <li>(iii) How with invoicing be managed – by Fed or L5 club's 'home' RefSoc?</li> <li>(iv) How will reimbursement/transfer of funds to cover expenses be managed?</li> </ol> </li> <li>2. Expenses incurred by both MOs &amp; MODs on L5 appointments</li> </ol>	<p>JR,DL</p>
<p>Additional action: NC, DL to feedback on 13<sup>th</sup> Dec Fed meeting outcomes/actions</p>	<p>NC,DL</p>
<p><b><u>4. AOB</u></b> N/a</p>	
<p>NC to send out minutes for review, publish summary minutes on website and agree agenda for next meeting. There being no other business, the meeting closed at 20:35</p>	<p>NC</p>
<p>The next (ExCom) meeting is scheduled for Thursday 16<sup>th</sup> December – NC to confirm date, circulate Agenda in advance, point members to previous Summary Minutes on website, etc.</p>	<p>NC</p>